

Board Agenda Item
April 12, 2006

ADMINISTRATIVE - 1

Adoption of Minutes – March 8, 2006 and March 22, 2006 Park Authority Board Meetings

ISSUE:

Approval of the minutes of the March 8, 2006 and March 22, 2006 Park Authority Board meetings.

RECOMMENDATION:

The Park Authority Director recommends approval of the minutes of the March 8, 2006 and March 22, 2006 Park Authority Board meetings.

TIMING:

Board action is requested on April 12, 2006.

FISCAL IMPACT:

None

ENCLOSED DOCUMENT:

Attachment 1: Minutes of the March 8, 2006 and March 22, 2006 Park Authority Board meetings

STAFF:

Michael A. Kane, Director
Timothy K. White, Chief Operating Officer
Nancy L. Brumit, Administrative Assistant

**Fairfax County Park Authority
Board Meeting
March 8, 2006**

The Chairman convened the meeting at 7:45 p.m. at Park Authority Headquarters, 12055 Government Center Parkway, Fairfax, Virginia 22035.

Board Members

Harold L. Strickland, Chairman
Joanne E. Malone, Vice Chairman
Frank S. Vajda, Secretary-Treasurer
Edward R. Batten, Sr.*
William G. Bouie
Kevin J. Fay
Kenneth G. Feng
Harry Glasgow
Georgette Kohler
George E. Lovelace
Gilbert S. McCutcheon
Winifred S. Shapiro

*Board Member Absent

Guests:

Dennis Conlon – White Park
Susan and Dick Carpenter – White Park
Alice and Neal Straker – White Park
Scott Wynn – County Attorney's Office
Jan Brody – County Attorney's Office

Staff

Michael A. Kane, Director
Timothy K. White, Deputy Director
Nancy L. Brumit, Administrative Assistant

Charlie Bittenbring
Bob Brennan
Todd Johnson
Elisa Lueck
Cindy Messinger
Miriam Morrison
Judy Pedersen
Lynn Tadlock

Ray Alexander
Peter Furey
Jatinder Kaur
John Lehman
Kay Rutledge
Bethany Timmes

AGENDA CHANGES

Mr. Strickland asked if there were any changes to the Agenda. Mr. Kane requested that I-3, Funding Update for Park Capital Construction Projects be deferred. With this change, Mr. Strickland announced that he would proceed with the Agenda as publicized. **There were no objections from the Park Authority Board. NOTE: ADMIN 1 – Adoption of Minutes January 25, 2006 Park Authority Board Meeting was considered after the ACTION ITEMS**

ADMINISTRATIVE ITEM

ADMIN 1 Adoption of Minutes -- January 25, 2006 Park Authority Board Meeting

This item was considered after the ACTION ITEMS.

ACTION ITEMS

A-1 Authorization to Conduct a Public Hearing on the Proposed Revisions to the Park Authority Regulations Jointly with the Northern Virginia Regional Park Authority

This item was reviewed by the Administration and Management Committee on February 22, 2006 and was approved for submission to the Park Authority Board.

Mr. McCutcheon **MOVED** the Park Authority Board authorize a public hearing to be held jointly with the Northern Virginia Regional Park Authority on the proposed revisions to the Park Authority Regulations; **SECONDED** by Mr. Vajda, and **APPROVED** with Mr. Lovelace being absent. There was no discussion on this item.

A-2 Allocation of Previously Appropriated Funds from General Park Improvement Projects

This item was reviewed by the Budget Committee on February 22, 2006 and was approved for submission to the Park Authority Board.

Mr. Feng **MOVED** the Park Authority Board approve the allocation of previously appropriated General Park Improvement funds to complete the following projects:

- Repair and repainting of the Burke Lake Train
- Replacement of the Fire Alarm System at George Washington RECenter
- Installation of an Ultra-Violet Light System on the George Washington RECenter Pool

The MOTION was **SECONDED** by Mr. McCutcheon, and **APPROVED** with Mr. Lovelace being absent. There was no discussion on this item.

ADMINISTRATIVE ITEM**ADMIN 1 Adoption of Minutes -- January 25, 2006 Park Authority Board Meeting**

Mr. Vajda **MOVED** the Park Authority Board accept the minutes of the January 25, 2006 Park Authority Board meeting; **SECONDED** by Ms. Malone, and **APPROVED** with Mr. Batten being absent. Being absent from the January 25, 2006 Park Authority Board meeting, Mr. Lovelace **ABSTAINED** from the vote. There was no discussion on this item.

INFORMATION ITEMS**I-1 Update on the Comprehensive Fund Management Plan**

This item was reviewed by Budget Committee on February 22, 2006 and was approved for submission to the Park Authority Board.

The board reviewed the item regarding Update on the Comprehensive Fund Management Plan. No action was necessary. There was no discussion on this item.

I-2 Park Authority Stewardship Update

This item was reviewed by Resource Management Committee on February 22, 2006 and was approved for submission to the Park Authority Board.

The board reviewed the item regarding Park Authority Stewardship Update. No action was necessary. There was no discussion on this item.

I-3 Funding Update for Park Capital Construction Projects

This item was reviewed by Planning and Development Committee on March 8, 2006 and was approved for submission to the Park Authority Board.

This item was deferred.

CHAIRMAN'S MATTERS

- **Board Member Tour of Park Facilities**

Mr. Strickland distributed a schedule of park facilities tours for Board Members, which was prepared by Tim White. The tours will be held on the third Wednesday of each month.

Mr. Strickland proposed that the Board Members that would like to participate in the tours should meet at the Herrity Building at 10 a.m. on the appropriate date. The first tour will take place on March 15, 2006 and the sites to be visited are Cub Run, Oak Marr, and Spring Hill RECenters.

- **2006 Park Authority Board Committee Assignments**

Mr. Strickland distributed his list of committee assignments, noting that two committees were merged and three additional committees were added. Mr. Strickland also distributed a document that explains the purpose of each committee. Mr. Strickland requested the Board Members to review the information and if any changes need to be made the Board would review the requests at the March 22, 2006 Park Authority Board meeting. Mr. Strickland noted that the By Laws dictate that Standing Committees have a maximum of seven members.

- **Planning Commission's Public Hearing on the FY 2007 – FY 2011 CIP Workshop**

Mr. Strickland reported that the Planning Commission is holding a public hearing on the FY 2007 - FY 2011 CIP Workshop on Thursday, March 9, 2006 in the Board of Supervisors' Auditorium. Lynn Tadlock and staff will be making a presentation on the CIP. Mr. Strickland reported that he had reviewed the presentation prepared for the meeting and that it looked good.

- **Park Authority Board Honored for Trail Work by Board of Supervisors**

Mr. Strickland reported that Supervisor Hyland has invited the Park Authority Board to attend the Board of Supervisor's meeting on March 27, 2006 for the purpose of being recognized for the agency's trail work. Mr. Strickland requested that as many Board Members as possible be present.

- **Public Meeting – Draft Master Plan Revision for Lee District Park**

In Mr. Batten's absence, Mr. Strickland announced that a public meeting for Lee District Park will be held at Mark Twain Middle School on March 15, 2006 at 7 p.m. Mr. Strickland asked that the Board show their support for Mr. Batten by attending the meeting.

- **Ribbon-Cutting Ceremony – Centreville Dog Park at the Quinn Farm Property**

Mr. Strickland invited Board Members to attend the ribbon-cutting ceremony for the Centreville Dog Park at the Quinn Farm property on March 18, 2006 at 11 a.m.

DIRECTOR'S MATTERS

- **Appointment of Director of Park Operations Division**

Mr. Kane introduced Todd Johnson and announced that Todd is the new Park Operations Division Director. Mr. Kane stated that Todd has been with the Park Authority for 18 years.

Currently the Manager of the Laurel Hill Golf Club, Todd brings with him a diverse background from his years at Lake Fairfax Park, Lake Accotink Park, Lee District Park, South Run RECenter and Oak Marr RECenter. This experience will provide valuable insight from both a provider and customer perspective as Todd assumes the division leadership.

Todd also has critical experience with maintenance operations and athletic fields, as well as a proven track record of taking on difficult challenges and always meeting or exceeding expectations.

- **Appointment of Director of Human Capital Development and Services**

Mr. Kane also announced that Leslie Amiri has accepted the position of Director of Human Capital Development and Services replacing Curt Dierdorff. Leslie brings outstanding knowledge and experience to this position in the area of human resources and human capital management along with a passion for parks. Mr. Kane noted that he would formally introduce Leslie at the next Board meeting.

COMMITTEE REPORTS AND SPECIAL ASSIGNMENTS FOR THE RECORD

NOTE: No committee minutes were entered FOR THE RECORD at this meeting. Committee minutes are entered FOR THE RECORD during the second Park Authority Board meeting each month.

BOARD MATTERS

- **Joanne E. Malone**

Ms. Malone had no Board Matters.

- **Frank S. Vajda**

Mr. Vajda had no Board Matters.

- **Gilbert S. McCutcheon**

Mr. McCutcheon reported that the Mount Vernon Council of Citizens Associations met and recommends that the North Hill site on Richmond Highway be made into a park. Supervisor Hyland notified Mr. McCutcheon and Mr. Kane that he is going to hold a public meeting on the matter. Mr. McCutcheon indicated that he would provide additional information as it became available.

- **Winifred S. Shapiro**

Mrs. Shapiro had no Board Matters.

- **Kenneth G. Feng**

Mr. Feng announced that Peter Furey and Burke Lake staff met with the Springfield Rotary Club. The Rotary adopted the disc golf course at Burke Lake Park and will also be making a substantial donation to the park.

Mr. Feng thanked Michael Rierson and his staff for meeting with Civil War enthusiasts at Ox Hill, who have a list of concerns about the site plan. Mr. Feng indicated that he feels that most of the issues were resolved and that the agency should be able to move forward. Mr. Feng thanked all the staff members for their expertise and their contributions to this project.

- **Kevin J. Fay**
Mr. Fay had no Board Matters.
- **Edward R. Batten, Sr.**
Mr. Batten was absent.
- **Georgette Kohler**
Ms. Kohler reported that she attended a breakfast meeting with Chairman Connolly. In conversation, he noted that the Park Authority needs to find a way to bring down the cost of the synthetic fields and to shorten the process, and to make this a priority.
- **George E. Lovelace**
Mr. Lovelace had no Board Matters.
- **Harrison A. Glasgow**
Mr. Glasgow had no Board Matters.
- **William G. Bouie**
Mr. Bouie had no Board Matters.
- **There were no other BOARD MATTERS reported.**

CLOSED SESSION

At 8:00 p.m. Mr. Vajda **MOVED** the Park Authority Board convene in closed session for

- a. Discussion of the acquisition or disposition of real property for a public purpose, where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of this public body in **Providence Magisterial District** pursuant to Virginia Code 2.2 – 3711(A)(3)
- b. Consultation with legal counsel and briefings by staff members or consultants pertaining to actual or probable litigation, where such consultation in open meeting would adversely affect the negotiating or litigating posture of the public body for/in the **Dranesville Magisterial District** pursuant to Virginia Code 2.2- 3711(A)(7)

The MOTION was **SECONDED** by Ms. Malone, and **APPROVED** with Mr. Lovelace being absent.

- Update on Land Acquisition in the Providence District
- Discussion of Legal Matters in the Dranesville District

Land Acquisition and Legal Matters were discussed.

At 8:45 p.m. Mr. Vajda **MOVED** the Park Authority Board return to the Open Session; **SECONDED** by Mr. Glasgow, and **APPROVED** with Mr. Lovelace being absent.

CERTIFICATION OF CLOSED SESSION

Mr. Vajda **MOVED** the Park Authority Board certify that, to the best of our knowledge, only public business matters lawfully exempted from open meeting requirements under Virginia Code 2.2-3712 and only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed or considered in the meeting by the Board; **SECONDED** by Mr. Glasgow, and **APPROVED** with Mr. Lovelace being absent.

ACTIONS FROM CLOSED SESSION

NOTE: For consistency in reporting and future research, the Administrative Assistant keeps all items in numerical order as discussed during Closed Session.

C-1 Update on Land Acquisition in the Providence District

This Planning and Development Committee item will return on March 22, 2006 for approval. There was no action on this item.

C-2 Discussion of Legal Matters in the Dranesville District

There was no action on this item.

ADJOURNMENT

At 9:46 p.m. Mr. Vajda **MOVED** that the Park Authority Board meeting be adjourned;
SECONDED by Ms. Malone, and **APPROVED** with Mr. Lovelace being absent.

Minutes Approved at Meeting
on

Frank S. Vajda
Secretary-Treasurer

Michael A. Kane, Director

Park Authority Board Minutes prepared by

Nancy L. Brumit, Administrative Assistant

DRAFT MINUTES

**Fairfax County Park Authority
Board Meeting
March 22, 2006**

The Chairman convened the meeting at 7:30 p.m. at Park Authority Headquarters, 12055 Government Center Parkway, Fairfax, Virginia 22035.

Board Members

Harold L. Strickland, Chairman
Joanne E. Malone, Vice Chairman
Frank S. Vajda, Secretary-Treasurer
Edward R. Batten, Sr.
William G. Bouie*
Kevin J. Fay
Kenneth G. Feng
Harry Glasgow
Georgette Kohler
George E. Lovelace
Gilbert S. McCutcheon
Winifred S. Shapiro

*Board Member Absent

Guests: Neighbors from White Park

Staff

Michael A. Kane, Director
Timothy K. White, Deputy Director
Nancy L. Brumit, Administrative Assistant

Todd Johnson
Elisa Lueck
Cindy Messinger
Miriam Morrison
Judy Pedersen
Lynn Tadlock

Ray Alexander
Angie Allen
Leslie Amiri
Peter Furey
Kirk Holley
John Lehman
Steve Lewis
Barbara Nugent
Kay Rutledge
Sandy Stallman
Bethany Timmes

AGENDA CHANGES

Mr. Strickland asked if there were any changes to the Agenda. Mr. Kane requested that A-11. Contract Award – Professional Services for Phase I Development of Patriot Park be added to the Agenda. **There were no objections from the Park Authority Board.** With this change, Mr. Strickland announced that he would proceed with the Agenda as publicized. **There were no objections from the Park Authority Board.**

PRESENTATION**P-1 Annual Trends Presentation**

Mr. Duray presented a report highlighting nationwide recreation trends for 2005. This is the fourth annual report to the Board concerning recreation participation trends and stems from a strategy in the Leisure Opportunities issue area of the Fairfax County Park Authority Strategic Plan for 2002-2006.

Since the current Park Authority strategic planning cycle is ending, this will be the last trends presentation in this series. Experience during this report series has shown that significant shifts in national recreation patterns generally happen gradually, making annual reporting unnecessary. Future updates will be presented on a bi-annual basis. **There were no objections from the Park Authority Board.**

ADMINISTRATIVE ITEM**ADMIN-1 Adoption of Minutes – February 8, 2006 and February 22, 2006 Park Authority Board Meetings**

Mr. Batten **MOVED** the Park Authority Board accept the minutes of the February 8, 2006 and February 22, 2006 Park Authority Board meetings; **SECONDED** by Mr. Glasgow and **APPROVED** with Mr. Bouie being absent. Being absent from the February 22, 2006 Park Authority Board meeting, Ms. Kohler and Ms. Malone **ABSTAINED** from the vote. There was no discussion on this item.

ACTION ITEMS**A-1 Approval – Placement and Renovation of Oakton School House at Oakton Community Park**

This item was reviewed by the Planning and Development Committee on March 8, 2006 and was approved for submission to the Park Authority Board.

Ms. Malone **MOVED THE ORIGINAL MOTION**, which was **SECONDED** by Mr. Glasgow.

After a staff update and Board discussion, Ms. Malone stated that she supports this agreement which will give the Park Authority a no-cost, no-risk opportunity to build Phase 1 of Oakton Community Park and provide improvements strongly supported by the community and in accordance with the Park Authority's park master plan.

Ms. Malone **MOVED** an **ALTERNATE MOTION** that the Park Authority Board approve, in principle, the draft agreement between Chevy Chase Bank, a Federal Saving Bank, and the Park Authority, to permanently place the renovated Oakton Schoolhouse on Oakton Community Park per the approved Conceptual Development Plan in accordance with the draft Agreement between the parties related to conditions for SE-2004-PR-026, Chevy Chase Bank-Oakton Branch; **SECONDED** by Mr. Glasgow.

Mr. Strickland called the **VOTE FOR THE ALTERNATE MOTION**, which was **APPROVED** with Mr. Bouie being absent.

A-2 Transfer of County-Owned Land to the Fairfax County Park Authority – Phase III

This item was reviewed by the Planning and Development Committee on March 8, 2006 and was approved for submission to the Park Authority Board.

Mr. Vajda **MOVED** the Park Authority Board approve, by way of a quitclaim deed, the Phase III transfer of 49 parcels of County-owned land totaling 263.3 acres from the Board of Supervisors to the Fairfax County Park Authority for park purposes; **SECONDED** by Mr. Glasgow and **APPROVED** with Mr. Bouie being absent. There was no discussion on this item.

A-3 Mastenbrook Volunteer Matching Fund Grants Program Request – Northern Virginia Soil and Water Conservation District – Little Pimmit Run Stream Valley Park

This item was reviewed by the Planning and Development Committee on March 8, 2006 and was approved for submission to the Park Authority Board.

Mr. Fay **MOVED** the Park Authority Board approve the Mastenbrook Volunteer Matching Fund Grants Program request from the Northern Virginia Soil and Water Conservation District in the amount of \$10,000 for stream bank stabilization project in Little Pimmit Run Stream Valley Park; **SECONDED** by Ms. Kohler and **APPROVED** with Mr. Bouie being absent. There was no discussion on this item.

A-4 Mastenbrook Volunteer Matching Fund Grants Program Request – Pleasant Valley Neighborhood Connection – Richard W. Jones Park

This item was reviewed by the Planning and Development Committee on March 8, 2006 and was approved for submission to the Park Authority Board.

Mr. Batten **MOVED** the Park Authority Board approve the Mastenbrook Volunteer Matching Fund Grants Program request from the Pleasant Valley Neighborhood Connection in the amount of \$3,049 for the installation of swings adjacent to the existing playground at Richard W. Jones Park; **SECONDED** by Mr. Fay and **APPROVED** with Mr. Bouie being absent. There was no discussion on this item.

A-5 Scope Approval – South Run RECenter Fitness Room Addition and Parking Lot

This item was reviewed by the Planning and Development Committee on March 8, 2006 and was approved for submission to the Park Authority Board.

Mr. Feng **MOVED** the Park Authority Board approve the project scope to design, permit and construct a fitness room addition and parking lot at the South Run RECenter; **SECONDED** by Mr. Batten and **APPROVED** with Mr. Bouie being absent. There was no discussion on this item.

A-6 Scope Approval – Parking Lot Renovations at Alabama Drive Park and Pinecrest Golf Course

This item was reviewed by the Planning and Development Committee on March 8, 2006 and was approved for submission to the Park Authority Board.

Mr. McCutcheon **MOVED** the Park Authority Board approve the project scope to renovate the parking lots at Alabama Drive Park and Pinecrest Golf Course; **SECONDED** by Mr. Fay and **APPROVED** with Mr. Bouie being absent. There was no discussion on this item.

A-7 Approval – Extension of Open End Contracts for Civil Engineering and Related Services

This item was reviewed by the Planning and Development Committee on March 8, 2006 and was approved for submission to the Park Authority Board.

Mr. Lovelace **MOVED** the Park Authority Board approve a one year extension to the open end contracts with the firms of Bowman Consulting Group, Ltd., Burgess & Niple Inc., Greenhorne & O'Mara Inc., and Patton, Harris, Rust & Associates P. C. for civil engineering and related services needed to accomplish the projects in 2004 Park Bond Program. Each firm will be extended for a term of one (1) year and the contract limits will be reset to the not to exceed amount of \$400,000; **SECONDED** by Mr. McCutcheon and **APPROVED** with Mr. Bouie being absent. There was no discussion on this item.

A-8 Authorization to Hold a Public Hearing on the Proposed John C. and Margaret K. White Horticultural Park Master Plan

This item was reviewed by the Planning and Development Committee on March 8, 2006 and was approved for submission to the Park Authority Board.

Mr. Feng **MOVED** the Park Authority Board authorize holding a public hearing to present the proposed John C. and Margaret K. White Horticultural Park Draft Master Plan; **SECONDED** by Mr. McCutcheon and **APPROVED** with Mr. Bouie being absent. There was no discussion on this item.

A-9 Authorization to Hold a Public Hearing on the Proposed Sully Woodlands Regional Master Plan

This item was reviewed by the Planning and Development Committee on March 8, 2006 and was approved for submission to the Park Authority Board.

Mr. Fay **MOVED** the Park Authority Board authorize holding a public hearing to present the proposed Sully Woodlands Regional Master Plan; **SECONDED** by Ms. Malone and **APPROVED** with Mr. Bouie being absent. There was no discussion on this item.

A-10 Approval – Proposed 2006 Fee Adjustments to the Park Authority’s Published Fee Schedule

This item was reviewed by the Joint Park Services/Resource Management Committee on March 8, 2006 and was approved for submission to the Park Authority Board.

Mr. Lovelace **MOVED** the Park Authority Board approve the proposed fee adjustments to the published fee schedule as advertised. In addition, in response to the business activity license fee discussion, it is recommended that staff continue to implement the fee in accordance with past practice and come back to the Board with guidelines to address any variations in its application; **SECONDED** by Mr. Glasgow and **APPROVED** with Mr. Bouie being absent. There was no discussion on this item.

A-11. Contract Award – Professional Services for Phase I Development of Patriot Park

This item was reviewed by the Planning and Development Committee on February 8, 2006 and was approved for submission to the Park Authority Board.

Mr. Feng **MOVED** the Park Authority Board approve the contract award to PHR&A of Chantilly, Virginia, in the amount of \$254,885 for the preparation of design and construction documents, permitting services and construction administration services required to develop Phase I of Patriot Park. In addition, Mr. Feng recommended reserving \$25,489 or ten (10) percent of the contract award for contract contingency, and \$15,294 or six (6) percent of the contract award for administrative costs for a TOTAL of \$295,668; **SECONDED** by Ms. Malone and **APPROVED** with Mr. Bouie being absent. There was no discussion on this item.

INFORMATION ITEMS**I-1 2006–2010 Strategic Plan Update**

The board reviewed the item regarding the 2006-2010 Strategic Plan Update. No action was necessary. There was no discussion on this item.

I-2 FY 2006 Update - Fund 370, Park Authority Bond Construction and Fund 371, Park Capital Improvement Fund

This item was reviewed by the Planning and Development Committee on March 8, 2006 and was approved for submission to the Park Authority Board.

The board reviewed the item regarding FY 2006 Update - Fund 370, Park Authority Bond Construction and Fund 371, Park Capital Improvement Fund. No action was necessary. There was no discussion on this item.

DRAFT MINUTES

I-3 2006 Farmer's Market Vendor Fee Increase

This item was reviewed by the Resource Management Committee on February 22, 2006 and was approved for submission to the Park Authority Board.

The board reviewed the item regarding 2006 Farmer's Market Vendor Fee Increase. No action was necessary. There was no discussion on this item.

CHAIRMAN'S MATTERS

- **Park Authority Board Chairman's Correspondence Distributed**

Mr. Strickland distributed copies of his memorandum dated March 8, 2006 to the Chairman and Members of the Board of Supervisors RE: Board of Supervisors and Park Authority Board Annual Meeting.

Mr. Strickland distributed copies of his letter dated March 8, 2006 to Anthony H. Griffin, County Executive RE: Walk on field issues.

- **Centreville Dog Park's Ribbon-Cutting Ceremony**

Mr. Strickland reported that he had attended the Centreville Dog Park's Ribbon-Cutting Ceremony on March 18, 2006. Mr. Strickland thanked Board Members Kohler and Vajda for their participation and for the efforts of Area 5 Manager Ed Richardson and his crew and Judy Pedersen for organizing the event.

- **Park Authority Board Tour of Cub Run, Oak Marr and Spring Hill RECenters**

Mr. Strickland thanked Charlie Bittenbring and Barbara Nugent for taking the Park Authority Board to visit three RECenters. The tour provided the Board Members an opportunity to meet with the RECenter managers in a more relaxed environment and to tour the facilities.

Mr. Strickland encouraged the Board Members to review the tour schedule and participate in the upcoming tours. The next tour will take place on April 19, 2006 and will cover Flatlick, Area 6 and Area 1 maintenance facilities.

- **Sully Woodlands Watershed Meetings**

Mr. Strickland reported that he and staff had met with the West Fairfax County Citizens' Association, Sully District Council, Supervisor Frey and his staff, Pleasant Valley Homeowners' Association, the Greenbriar Civic Association, the Brookfield HOA, and the Ellanor C. Lawrence Park public session to clean the creek. Mr. Strickland thanks Angie Allen and Kirk Holley for their efforts.

- **Mount Gilead Historic Site**

Mr. Strickland reported that he recently participated in a walk through Sully Woodlands with Board of Supervisors Chairman Connolly, Supervisor Frey, and County Executive Tony Griffin. This walk ended up at the Mount Gilead historic site. Mr. Strickland stated that he was surprised at the knowledge of history the County leadership displayed. Mr. Strickland noted that after the public hearing, the Mount Gilead property will be given to the Park Authority. Mr. Strickland advised the County leaders that while he is pleased with the \$100,000 that the Park Authority will receive for the initial stabilization of selected features on the Mount Gilead site, no great expectation should come from the Park Authority. Chairman Connolly asked for some follow-up information and Cindy Messinger, Michael Rierson, Sandy Stallman and Kay Rutledge worked quickly to prepare a package for Chairman Connolly, Supervisory Frey and County Executive Tony Griffin. (Mr. Strickland distributed a copy of the letter and the package of information which was sent to Chairman Connolly, Supervisor Frey and County Executive Tony Griffin.)

- **2006 Chairman's Committee Assignments**

Mr. Strickland asked that Board Members provide their comments (if any) prior to the Executive Committee meeting scheduled for April 12, 2006.

DIRECTOR'S MATTERS

- **Two Fairfax County Park Authority Golf Courses Make List of 100 Must Play Courses in the Mid-Atlantic Region**

Mr. Kane reported that the March 2006 edition of the *Golf Styles-Washington* magazine presented its annual list of 100 must play golf courses in the Mid-Atlantic region. The Laurel Hill Golf Course and the Oaks Course at Twin Lakes were selected for this high honor. This listing includes some of the finest public golf courses in Virginia, Maryland, Pennsylvania, Delaware and West Virginia. In describing Laurel Hill Golf Course, *Golf Styles* states, "the course may end up being Golf Course Architect Bill Love's best work....certain to be one of the best new courses of 2005."

This marks the first time that any of our Park Authority golf courses have been included in this annual listing.

- **National Association of Government Communicators Recognizes Two Fairfax County Park Authority Staff Members**

Mr. Kane reported that the 2005 National Association of Government Communicators (NAGC) Blue Pencil and Gold Screen Awards have been announced and two Park Authority staff members have been recognized for their good work. Mr. Kane stated that the Park Authority will still need to wait for the final outcome of first place, second place or honorable mention, but at this point we know that Daphne Hutchinson, Production Services Manager and Editor of Parktakes has been selected in the Writer's Portfolio category. For the second year in a row, Mark Garrah, Park Authority Videographer, has been selected for a Gold Screen Award in the Events Video category for the Elly Doyle Park Service Award Video.

The final awards will be announced in May at the NAGC Communication School in Baltimore, Maryland.

- **Riparian Buffer Restoration Projects**

Mr. Kane reported that in continuing our collaboration with the Department of Public Works and Environmental Services (DPWES) and Earth Sangha in support of the Riparian Buffer Restoration Environmental Improvement Project, nine more sites have been selected for riparian buffer restoration this spring. The sites include:

Lake Fairfax Park (Hunter Mill and Dranesville Districts)
Waverly Park (Hunter Mill District)
Pleasant Hill Park (Sully District)
Roundtree Park (Mason District)
Rocky Run Stream Valley near Awbrey Patent Dr. (Sully District)
Difficult Run Stream Valley Park near Fox Mill Rd (Providence District)
Flatlick Run Stream Valley near Hamlin Rd. (Sully District)
The Turner Farm (Dranesville District) and
Thomas-Brodie Property (Providence District), which is a new, unnamed park.

These restoration projects are designed to enhance the natural processes that improve water quality in stream valleys. All sites were selected following a review of the county's stream physical assessment data, a site visit, and an analysis of volunteer accessibility. As a part of the Environmental Agenda carryover projects, DPWES received \$300,000 in funding to head up an estimated 40 Riparian Buffer Restoration projects throughout the county. Park Operations, Planning and Development, Site Managers and Resource Management staff were instrumental in selection of locations and assistance with logistics. Earth Sangha and Fairfax ReLeaf will oversee the plantings at the various sites.

Plantings begin this weekend, March 25 and will finish in May. We expect to plant over 1,500 native, riparian trees and shrubs and restore over 6,500 linear feet of stream buffer. We look forward to planting more Park Authority sites in the fall of 2006. Signage describing the project has been added to some of the sites this winter.

- **Outstanding Performance Awards**

The following Park Authority employees will be receiving Outstanding Performance Awards at the Countywide Awards Recognition Ceremony on Friday, March 25, 2006 at the Government Center:

Kay Rutledge (Planning and Development Division) has shown exemplary performance in the acquisition of the Salona Conservation Easement.

Shashi Dua (Administration Division) demonstrated great dedication during preparation of statements and schedules for the annual KPMG Audit.

Dale Willingham and Brian Johnson (South Run RECenter) worked above and beyond their routine duties during the recent South Run RECenter renovations to create a more energy efficient, cleaner and better organized environment for our customers and employees.

Carey (Donnie) Hawkins (Mobile Crew) worked well above the normal call of duty to take an active leadership role in successfully completing the necessary tasks to complete the earth work and path construction at the Laurel Hill Golf Club prior to the grand opening.

Lori Bassford (Human Capital Development and Services) led the agency's safety, risk management, workers compensation, loss control and citizen claims activities in a consistently exemplary manner over the past few years.

Michael McCaffrey (Resource Management Division) assumed the responsibility for management of the Hidden Pond Nature Center during the manager's seven-month absence.

Elisa Lueck will receive a **Team Excellence Award** for her participation on the Core Change Team for the new Department of Public Safety Communications. The Core Change Team was appointed by Deputy County Executive Rob Stalzer and was comprised of professionals with expertise in management and budget, human resources, organizational development, public affairs, and communications.

- **Going Green**

In an effort to be better stewards of the land, Mr. Kane announced that he was pleased to inform the board that for the first time all the tableware (dishes, cups, napkins, and plastic ware) are biodegradable. All of these products are made from corn.

- **Recently Appointed Director of Human Capital Development and Services**
Mr. Kane introduced Leslie Amiri, the recently appointed Director of Human Capital Development and Services.
- **March 27, 2006 Board of Supervisors Meeting**
During the March 27, 2006 Board of Supervisors meeting, Mr. Kane reported that the Park Authority Board is being recognized by the Board of Supervisors for the construction of the Cross County Trail through Laurel Hill. Mr. Kane invited Park Authority Board Members to attend. Ms. Pedersen will be forwarding Board Members more information about the event.

COMMITTEE REPORTS AND SPECIAL ASSIGNMENTS

STANDING COMMITTEES

Administration, Management, and Budget Committee

Chairman: Mr. Feng

Members: Ms. Kohler, Ms. Malone, Mrs. Shapiro and Mr. Batten

Staff: Miriam C. Morrison, Division Director for Administration

The next committee meeting will be announced.

Diversity and Succession Committee

Chairman: Ms. Kohler

Members: Messrs. Batten, Feng, Lovelace and Vajda

Staff: Leslie Amiri, Director of Human Capital Development

The next committee meeting will be announced.

Elly Doyle Park Service Award Committee

Chairman: Mr. Glasgow

Members: Ms. Kohler, and Messrs. Feng, McCutcheon and Vajda

Staff: Judy Pedersen, Public Information Officer

The next committee meeting will be announced.

EXECUTIVE COMMITTEE

Chairman: Mr. Strickland

Members: Ms. Malone and Mr. Vajda

Staff: Michael. Kane, Director of the Fairfax County Park Authority

Mr. Strickland, Chairman of the Executive Committee, stated that the committee meets prior to all board meetings. Mr. Strickland distributed copies of the committee minutes dated February 8, 2006 and March 8, 2006. The next committee meeting is scheduled for April 12, 2006.

Funding Policy and Bond Committee

Chairman: Mr. McCutcheon

Members: Ms. Malone, Mrs. Shapiro, Mr. Bouie and Mr. Fay

Staff: Tim White, Chief Operating Officer

The next committee meeting will be announced.

Park Operations Committee

Chairman: Mr. Bouie

Members: Ms. Malone, Messrs. Fay, Lovelace and McCutcheon

Staff: Todd Johnson, Division Director for Park Operations

The next committee meeting will be announced.

Park Services Committee

Chairman: Mr. Batten

Members: Messrs. Glasgow, Lovelace, McCutcheon, and Vajda

Staff: Charlie Bittenbring, Division Director for Park Services

The next committee meeting is scheduled for April 12, 2006.

Planning and Development Committee

Chairman: Mrs. Shapiro

Members: Ms. Malone, Ms. Kohler, Mr. Fay and Mr. Vajda

Staff: Lynn Tadlock, Division Director for Planning and Development

Mrs. Shapiro, Chairman of the Planning and Development Committee, distributed copies of the committee minutes dated February 8, 2006 and March 8, 2006. The next committee meeting is scheduled for April 12, 2006.

Resource Management Committee*Chairman: Mr. Vajda**Members: Mrs. Shapiro, Messrs. Batten, Feng and Glasgow**Staff: Cindy Messinger, Division Director for Resource Management*

Mr. Vajda, Chairman of the Resource Management Committee, distributed copies of the committee minutes dated February 22, 2006. The next committee meeting will be announced.

Strategic Planning and Initiatives Committee*Chairman: Mr. Fay**Members: Mrs. Shapiro, and Messrs. Bouie, Glasgow and Lovelace**Staff: Elisa Lueck, Manager of Strategic Initiatives and Policy Development*

The next committee meeting will be announced.

JOINT COMMITTEE MEETINGSJoint Park Services / Resource Management CommitteesPark Services Committee*Chairman: Mr. Batten**Members: Messrs. Glasgow, Lovelace, McCutcheon, and Vajda**Staff: Charlie Bittenbring, Division Director for Park Services*Resource Management Committee*Chairman: Mr. Vajda**Members: Mrs. Shapiro, Messrs. Batten, Feng and Glasgow**Staff: Cindy Messinger, Division Director for Resource Management*

Messrs. Batten and Vajda, Chairmen of the Park Services and Resource Management Committees respectively, distributed copies of the committee minutes dated January 11, 2006 and March 8, 2006.

FOR THE RECORD

Mr. Vajda requested that the Executive Committee minutes dated February 8, 2006 and March 8, 2006, the Planning and Development Committee minutes dated February 8, 2006 and March 8, 2006, the Resource Management Committee minutes dated February 22, 2006, the Joint Park Services/Resource Management Committees minutes dated January 11, 2006 and March 8, 2006, be entered into the record. **IN THE ABSENCE OF AN OBJECTION, SO ORDERED.**

BOARD MATTERS

- **Joanne E. Malone**

Ms. Malone thanked Lynn Tadlock, Kirk Holley, Angie Allen, Michael Rierson and Bob Betsold for working with everyone to put together Phase I of the Oakton Community Park. Ms. Malone stated that she is confident that it will rollover into Phase II.

Ms. Malone reported that the playground at Idylwood Park has not been formally opened; however, the neighborhood is using it and is very happy. Ms. Malone reported that neighbors have sent several e-mail message thanking the Park Authority for the playground. Ms. Malone commended Area 1 Manager Mark Rogers and his staff and Dan Sutherland for putting the playground together in a timely manner.

On another matter, Ms. Malone stated that she is anxious for the Providence RECenter pool to get an UV Lighting System like the one at Spring Hill RECenter. She was pleased not to smell the strong odor of chlorine.

- **Frank S. Vajda**

Mr. Vajda stated that at the civic association meeting held at Camelot, several fellow citizens asked that he convey their appreciation for the completion of the Cross County Trail.

Mr. Vajda reported that more people in his community are getting out onto the trail with one minor complaint: the section between King Arthur and Americana is mostly asphalt and those that are taking a leisurely walk on the trail are being passed without warning by bikers. One cannot hear the bikers approaching and this could cause injury to both the walkers and the bikers. They asked that the Park Authority promote trail etiquette.

Mr. White stated that during the Trailfest there will be several programs throughout the day on bike etiquette and safety.

- **Gilbert S. McCutcheon**

Mr. McCutcheon stated that at the March 8, 2006 Park Authority Board meeting, he reported that the Mount Vernon Council of Citizens Associations met and recommended that the North Hill site on Richmond Highway be made into a park. Mr. McCutcheon provided a recent copy of the Mount Vernon Voice newspaper that presents both sides of the story.

Mr. McCutcheon asked that the Chairman and the Director ask staff to check into the situation. There is a dispute as to whether this area will be developed for affordable housing or for a park.

- **Winifred S. Shapiro**

Mrs. Shapiro had no Board Matters.

- **Kenneth G. Feng**

Mr. Feng announced that after 25 years of service, he will be retiring from the Federal Government on March 31, 2006. Mr. Feng announced that he will also be moving into a new home in the Dranesville District.

Mr. Feng stated that he had spoken to Supervisor McConnell and after serving ten years on the Park Authority Board, he will be leaving at the end of his term (December 2006) or when Supervisor McConnell finds a replacement.

Mr. Feng noted that there are a number of projects that he would like to see have substantial progress completed before he leaves – Ox Hill, South Run and Patriot Park.

Mr. Feng stated that he appreciates all the support he has received from the Park Authority Board through the years.

- **Kevin J. Fay**

Mr. Fay reported that he had the opportunity to meet with Chairman Connolly since the joint meeting held on February 27, 2006. Chairman Connolly has very pointedly spoken to him about the Park Authority's project management activities, costs, and time. Mr. Fay reported that this is not only a problem of the Park Authority, but rather a countywide problem because of the County's processes and the fact that we are a public body. Mr. Fay pointed out that the Park Authority needs to recognize the fact that this topic is very much on Chairman Connolly's mind.

In a more recent meeting, Mr. Fay received a signal that a bond for the Park Authority in 2006 is not looking very good. Mr. Fay stressed that if the Park Authority wants this bond, it is up to the Park Authority Board Members to talk to their respective Supervisors to build a case for the bond. There will be a public safety bond and the schools will get additional bond money. Mr. Fay indicated that he believes that there is an additional \$25M to be decided on. Mr. Fay stressed that the Park Authority Board needs to speak to their respective Supervisors if they have not done so.

Mr. Fay reported that he is working with several groups in the Dranesville District in order to assist in getting a project complete, which could involve a little Park Authority land. Mr. Fay will keep the Park Authority Board updated.

Mr. Fay stated that it is incumbent on the At-large Members to speak with Chairman Connolly, and that he will speak with Chairman Connolly about the bond as well. The decision-making is at hand, and the Park Authority Board needs to take action now.

- **Edward R. Batten, Sr.**

Mr. Batten thanked the Board for attending the Lee District Master Plan Revision public meeting. Mr. Batten was very pleased that the Master Plan was well received. For the few participants that had less than positive things to say, he and staff were well prepared. Supervisor Kauffman had also attended the meeting. Mr. Batten thanked Tim White and George Lovelace for attending.

- **Georgette Kohler**

Ms. Kohler reported that she had attended the Centreville Dog Park Opening on March 18, 2006. The Centreville Dog Park is 1.25 acres. Ms. Kohler noted that there were an amazing number of people there and that a number of people have two and three dogs. Ms. Kohler noted that this was a big event and everyone seemed to be thrilled and excited. The press was there and Chairman Connolly showed up as well.

- **George E. Lovelace**

Mr. Lovelace stated that he has served on the Vienna's Town Council for approximately 18 years, as well as in the House of Delegates. Mr. Lovelace announced that he is running for the Office of Mayor for the Town of Vienna. The election will take place on May 2, 2006. Mr. Lovelace stated that Vienna is the fourth best city in which to live in the country.

- **Harrison A. Glasgow**

Mr. Glasgow concurred with Mr. Strickland and Ms. Malone on the facilities tour provided to the Board Members. The tour was very informative and visiting facilities and parks was a very good idea.

In reference to Mr. McCutcheon's remarks about North Hill, Mr. Glasgow stated that he serves on the Area Plan Review Task Force that is reviewing all the area plan nominations in Mount Vernon. The vote was very contentious and was the only nominations that produced any kind of vigor. Mr. Glasgow reported that he was one of those that voted to retain the adopted plan, that is, not to accept the nomination of turning five acres of North Hill into low cost housing. Mr. Glasgow stated that this nomination will come before the Area Plan Review Task Force again and he will continue to vote for the idea that North Hill continue to be open space. Mr. Glasgow stated that this is the only green space between the beltway and Fort Belvoir and is unsuitable for any kind of building, but is fine for park purposes. Mr. Glasgow stated that his vote is not in indifference to the people that have housing problems.

- **William G. Bouie**

Mr. Bouie was absent.

- **There were no other BOARD MATTERS reported.**

DRAFT MINUTES

CLOSED SESSION

At 9:20 p.m. Mr. Vajda **MOVED** the Park Authority Board convene in closed session for

- a. Discussion of the acquisition or disposition of real property for a public purpose, where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of this public body in **Mason and Providence Magisterial Districts** pursuant to Virginia Code 2.2 – 3711(A)(3)
- b. Discussion of Closed Session Minutes **dated February 8, 2006** pursuant to Virginia Code 2.2.3712(H).

The MOTION was **SECONDED** by Mr. Glasgow and **APPROVED** with Mr. Bouie being absent..

- Update on Land Acquisition in the Mason District
- Update on Land Acquisition in the Providence District
- Closed Session Minutes dated February 8, 2006

Land Acquisition Matters and Closed Session Minutes were discussed.

At 9:41 p.m. Mr. Vajda **MOVED** the Park Authority Board return to the Open Session; **SECONDED** by Mr. Glasgow and **APPROVED** with Mr. Bouie being absent.

CERTIFICATION OF CLOSED SESSION

Mr. Vajda **MOVED** the Park Authority Board certify that, to the best of our knowledge, only public business matters lawfully exempted from open meeting requirements under Virginia Code 2.2-3712 and only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed or considered in the meeting by the Board; **SECONDED** by Mr. Glasgow and **APPROVED** with Mr. Bouie being absent.

ACTIONS FROM CLOSED SESSION

NOTE: For consistency in reporting and future research, the Administrative Assistant keeps all items in numerical order as discussed during Closed Session.

C-1 Update on Land Acquisition in the Mason District

There was no action on this item.

C-2 Update on Land Acquisition in the Providence District

Mr. Feng **MOVED** the Park Authority Board approve the offer range and to sign the land resolution (attached) for Providence District as discussed in Closed Session; **SECONDED** by Mr. Glasgow and **APPROVED** with Mr. Bouie being absent.

C-3. Closed Session Minutes dated February 8, 2006

Mr. Vajda **MOVED** the Park Authority Board accept the Closed Session Minutes dated February 8, 2006; **SECONDED** by Mr. Feng and **APPROVED** with Mr. Bouie being absent.

ADJOURNMENT

At 9:42 p.m. Mr. Batten **MOVED** that the Park Authority Board meeting be adjourned; **SECONDED** by Mr. Glasgow and **APPROVED** with Mr. Bouie being absent.

Minutes Approved at Meeting
on

Frank S. Vajda
Secretary-Treasurer

Michael A. Kane, Director

Park Authority Board Minutes prepared by

Nancy L. Brumit, Administrative Assistant

DRAFT MINUTES

Board Agenda Item
April 12, 2006

ACTION - 1

Approval to Apply to the Chesapeake Bay Small Watershed Grants Program for the Invasive Management Area Program

ISSUE:

Approval to apply to the Chesapeake Bay Small Watershed Grants Program in the amount of \$50,000 for the Invasive Management Area Program in parks throughout the County.

RECOMMENDATION:

The Park Authority Director recommends approval to apply for grant funds in the amount of \$50,000 from the Chesapeake Bay Small Watershed Grants Program for the Invasive Management Area Program.

TIMING:

Board action is requested on April 12, 2006. The submission deadline for this grant application was February 3, 2006. If the Board does not approve the submission of the application, it will be withdrawn.

BACKGROUND:

The Chesapeake Bay Small Watershed Grants Program provides grants to organizations working on a local level to protect and improve watersheds in the Chesapeake Bay basin, while building citizen-based resource stewardship. The Small Watershed Grants Program is administered by the National Fish and Wildlife Foundation, in cooperation with the U.S. Environmental Protection Agency, Chesapeake Bay Program. Additional funding for the Chesapeake Bay Small Watershed Grants Program is provided by NOAA Fisheries, USDA Forest Service, USDA Natural Resources Conservation Service, and other sponsors.

The Invasive Management Area (IMA) program is an excellent candidate for this grant program because it directly addresses the grant program's priority goals, which are to restore habitats vital to the survival and diversity of the living resources of the Bay and to promote stewardship involving individuals and community-based organizations. The goals of the IMA program are two-fold, first to restore valuable forest land and, second, to develop knowledgeable, committed and skilled volunteers.

Board Agenda Item
April 12, 2006

FISCAL IMPACT:

The total project cost is estimated at \$150,000. The Park Authority is applying for \$50,000 in grant funds. Matching funds are not required for this program. However, preference will be given to projects that leverage the grant award with contributions of funds, goods or services from project partners. The Park Authority is matching the grant request with the \$100,000 allocated by the Fairfax County Board of Supervisors. Initial funding for this project will come from Project 009499, Invasives Management – Environmental Agenda Project in Fund 303, County Construction. Upon reimbursement of funds, they will be allocated to Project 009499 in Fund 303.

ENCLOSED DOCUMENTS:

None

STAFF:

Michael A. Kane, Director
Timothy K. White, Chief Operating Officer
Cindy Messinger, Director, Resource Management Division
Michael Rierson, Manager, Resource Stewardship Branch
Heather Schinkel, Manager, Natural Resource Protection
Nancy Russo, Grants Coordinator

Board Agenda Item
April 12, 2006

ACTION - 2

Appointment to the Fairfax County Park Foundation, Inc.

ISSUE:

Appointment of René Curbelo for a term of 3 years to the Board of Directors of the Fairfax County Park Foundation.

RECOMMENDATION:

The Park Authority Director recommends Park Authority Board concurrence for the appointment of René Curbelo to the Board of Directors of the Fairfax County Park Foundation for a three year term.

TIMING:

Board Action is requested on April 12, 2006 to be effective immediately.

BACKGROUND:

In accordance with the Bylaws of the Fairfax County Park Foundation, Inc. the Foundation Board may make nominations of individuals to become members of the Foundation's Board of Directors, and the Park Authority Board makes the appointment itself. The Bylaws specify that the number of Foundation Board members equal no less than three and no more than 35. There are currently 13 members on the Fairfax County Park Foundation Board.

FISCAL IMPACT:

None

ENCLOSED DOCUMENTS:

Attachment 1: Biography – René Curbelo

STAFF:

Michael A. Kane, Director, Fairfax County Park Authority
Robert Brennan, Executive Director, Fairfax County Park Foundation

**BIOGRAPHY
RENÉ CURBELO**

René Curbelo is the CEO of VeriSolv Technologies, an early stage information technology company, located in Reston, Virginia, which provides enterprise systems consulting, program management and independent verification and validation for the government sector and commercial clients.

Prior to founding his company in 2001, Mr. Curbelo managed large software development efforts for companies in the United States, Europe and South America. He has spent 25 years in the technology field at companies such as Cable & Wireless, Winstar, AMS and CACI.

Mr. Curbelo has been a resident of Fairfax County for 25 years.

Board Agenda Item
April 12, 2006

ACTION - 3

Contract Award – Open-End Contracts for Archaeological Services

RECOMMENDATION:

The Park Authority Director recommends that the Park Authority Board approve contract awards to the firms of Louis Berger Group, URS, and Wetlands Studies and Solutions. The total contract award is in an amount not-to-exceed \$250,000, for a period of one-year with the option of two (2) two-year renewals, as presented to and reviewed by the Resource Management Committee on March 22, 2006.

ACTION - 4

Contract Award – Open-End Contracts for Cultural Landscape Report Consultant Services

RECOMMENDATION:

The Park Authority Director recommends that the Park Authority Board approve contract awards to the firms of Rhodeside and Harwell, Inc., John Milner Associates, and Versar. The total contract award is in an amount not-to-exceed \$250,000, for a period of one-year with the option of two (2) two-year renewals, as presented to and reviewed by the Resource Management Committee on March 22, 2006.

ACTION – 5

Approval- Installation of a Plaque at Mt. Zephyr Park (Mt Vernon District)

RECOMMENDATION:

The Park Authority Director recommends approval of a request by the Mt. Zephyr Citizens Association, Incorporated to install a plaque at Mt. Zephyr Park in recognition of Ingeborg Catlett's contributions for the betterment and preservation of the park in accordance with Policy 406 Signs and Displays, as presented to and reviewed by the Resource Management Committee on March 22, 2006.